



ASAS FILTER INDUSTRY&TRADE INCORPORATED COMPANY
("COMPANY")
DATA OWNER APPLICATION FORM

1. Application Method

You may submit your requests, within the scope of your rights listed in article 11 of the Law on the "Protection of Personal Data No 6698("Law")", in pursuance of article 13 of the Law and article 5 of the "Communique on the Procedures and Principles of Application to the Data Controller" with this form by using one of the four methods described below.

APPLICATION	APPLICATION METHOD	APPLICATION ADDRESS	INFORMATION TO BE SPECIFIED WHILE SUBMITTING APPLICATIONS
1. Application in written form	Application in person with a wet signed copy of the form or notification via public notary	Issume Mah. 39 Cad.No:2/3 Belen/HATAY	"Request for Information within the Scope of Personal Data Protection Law" shall be written on the envelope
2. Application by Registered Electronic Mail (REM)	Application by registered electronic mail (rem)	asasfilter@hs03.kep.tr	E-mail subject will be "Request for information under LPDD"
3. E-mail address in our system	By using e-mail address existing (registered) in our database	info@asasfilter.com	"Request for Information within the Scope of Personal Data Protection Law" shall be written in the e-mail subject
4. E-mail address not available (registered) in our database	By using your e-mail address not available in our database using mobile signature / e-signature	info@asasfilter.com	"Request for Information within the Scope of Personal Data Protection Law" shall be written in the e-mail subject



2. Identity and Contact Information

Please fill in the following fields so that we can contact you and verify your identity.

Ad-Soyadı	:	
T.C. Kimlik Numarası / Diğer Ülke Vatandaşları için Pasaport Numarası veya Kimlik Numarası	:	
Tebliğata Esas Yerleşim Yeri Adresi / İş Yeri Adresi	:	
Cep Telefonu	:	
Telefon Numarası	:	
E-posta Adresi	:	

3. Please indicate your relation status with our company

Your relation with our company	:	Customer	<input type="checkbox"/>	Employee	<input type="checkbox"/>
	:	Visitor	<input type="checkbox"/>	Other (Please specify)	<input type="checkbox"/>



4. Subject of Demand

Please clearly specify the subject of your demand regarding personal data. Information and documents related to the subject should be attached to the application.

To learn whether your personal data is processed or not

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To demand for information as to if his/her personal data have been processed

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To learn the purpose of processing of your personal data and whether these personal data are used in compliance with the purpose

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To know the third parties to whom your personal data are transferred in country or abroad

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To request the rectification of the incomplete or inaccurate data, if any,

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To request the deletion or destruction of personal data in the event that the reasons requiring these data to be processed disappear within the article 7 of LPPD

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To request reporting of rectification in case of incomplete or incorrect processing and erasure, destruction within the scope of article 7 of KVKK to third parties to whom the personal data have been transferred,

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To object to the occurrence of a result against the person himself/herself by analyzing the processed data solely through automated systems,

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To claim compensation for the damage arising from the unlawful processing of his/her personal data.

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5. Response Time to Application

Your applications submitted to our Company through above-mentioned ways will be answered within a maximum of 30 (thirty) days from the date of receipt, in accordance with the second clause of Article 13 of the KVKK. For applications sent by post, the date on which the document is served to data controller or its representative will be taken as the application date; For applications made by other methods, the date on which the application is received by the data controller will be taken as the application date.

6. Please Select the method of response

I want the result of my application to be sent to my address that I submitted in the second clause of this form

I want the result of my application to be sent to my e-mail address that I submitted in the second clause of this form

In line with the requests I have stated above, I would like to request that my application to your company be evaluated in accordance with Article 13 of the Law and I would like to be informed accordingly.

I declare and undertake that the information and documents I have provided to you in this application are correct and up-to-date, and I have been informed that your company may request additional information in order to finalize my application, and I may have to pay the fee determined by the Personal Data Protection Board if it requires additional costs.



Applicant (Personal Data owner):

Name/Surname :

Application Date :

Signature :

This application form has been issued to respond to your application in a correct manner and within legal period by identifying your relationship with our company an, detecting your personal data by our company. Our Company reserves the right to request additional documents and information for identification and authorization purposes to eliminate legal risks that may arise from data sharing in an illegal and unlawful manner, and particularly ensure the security of your personal data. In cases where the information regarding your request you submit on this form is not correct and up-to-date or an unauthorized application is made, our Company declines responsibility for the claims that may arise due to such incorrect information or unauthorized application.